HUB CITY DISPLAY LTD.

1740 ONTARIO AVENUE, SASKATOON, SK S7K 1T1
PHONE (306) 653-3705 FAX (306) 665-3075
E- Mail: info@hubcitydisplay.com
Website: www.hubcitydisplay.com

CUSTOM LABOUR ORDER FORM

COMPANY:	NAME OF SHOW:
STREET:	SHOW DATES:
CITY:	CONTACT NAME:
PROVINCE: POSTAL CODE:	PHONE NUMBER:
EMAIL ADDRESS:	FAX NUMBER: BOOTH NUMBER:

Minimum Charge is 3 hours for Installation and 3 hours for Dismantle Per Person.

INSTALLATION & DISMANTLE RATES		
Regular Time (RT):	8:00 a.m. – 4:00 p.m. Monday to Friday	$65.00
Overtime (OT):	4:00 p.m. – 8:00 p.m. Monday to Friday 8:00 a.m – 4:00 p.m. Saturday & Sunday	$97.50
Double Time (DT):	All other hours including Statutory Holidays	$130.00

INSTALLATION: (estimated requirements)			
# of _____ installers	_____ hours	$ $65.00 (RT)	$
# of _____ installers	_____ hours	$ 97.50 (OT)	$
# of _____ installers	_____ hours	$ 130.00 (DT)	$
Date Required: _____	Start Time: _____	Finish: _____	

DISMANTLE: (estimated requirements)			
# of _____ installers	_____ hours	$ $65.00 (RT)	$
# of _____ installers	_____ hours	$ 97.50 (OT)	$
# of _____ installers	_____ hours	$ 130.00 (DT)	$
Date Required: _____	Start Time: _____	Finish: _____	

Client Supervised? Yes ( ) No ( ) On Site Cell # _____ If yes, Supervisor's name: _____	Total Estimated Charge	
Supervised by Hub City Display Representative Yes ( ) No ( ) If yes, add 25% to total estimated charges	25% Supervision Fee	
The exhibit consists of _____ shipping cases or crates (Please do not include cartons/boxes of literature or products)	Subtotal	
Ladders required, qty _____	10' or under – $75.00 12' or higher – $95.00	
Special Instructions:	GST 5% (R102417581)	
	PST 6%	
	Total Amount Due	
	A 25% Cancellation Fee Will Be Processed For Orders Received And Then Cancelled. If Service Has Already Been Provided, 100% Of Original Order Will Be Applied. We Reserve The Right To Adjust Orders Calculated Inaccurately Or Received After The Pre Show Date. All Prices In Canadian Dollars.	

METHOD OF PAYMENT: Cheque ☐ Mastercard ☐ Visa ☐ Debit ☐ Cash ☐

CREDIT CARD # ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ EXP. DATE: ☐☐☐☐

I HEREBY AGREE TO THE ABOVE RATES AND TERMS:

CUSTOMER SIGNATURE: _____ DATE: _____ _____

"SETTING YOU UP FOR SUCCESS"